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Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Any correspondence received after 2:00 p.m. on Thursday November 10, 2022 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office.

**TORRANCE AIRPORT COMMISSION AGENDA
NOVEMBER 10, 2022
REGULAR MEETING
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: Cohen, De Rago, Gong, Marshall, Seferian, Witherill,
Chair O'Brien.

2. FLAG SALUTE:

3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday November 3, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15 minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Councilmember from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES OCTOBER 13, 2022

7. ADMINISTRATIVE MATTERS

7A. Accept and File Monthly Update of Aeronautical Operational Information Under the Purview of the General Services Department.

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

9A. Adjournment of Airport Commission Meeting to Thursday December 8, 2022, at 7:00 p.m. West Annex Commission Meeting Room.

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE AIRPORT COMMISSION AGENDA**

1. CALL MEETING TO ORDER

The Torrance Airport Commission Agenda convened in a regular session at 7:00 p.m. on Thursday, October 13, 2022, in the West Annex Meeting Room.

ROLL CALL

Present: Commissioners De Rago, Marshall, Seferian, and Vice Chair Cohen.

Absent: Commissioners Gong, Witherill, and Chair O'Brien.

Also Present: City of Torrance Airport Manager Rafael Herrera, and Facility Operations Manager Gerry Pinela.

MOTION: Commissioner Marshall moved to excuse the absence of Commissioner Witherill and Chair O'Brien. Commissioner Seferian seconded the motion; a roll call vote reflected 4-0 approval. (Commissioners Gong, Witherill, and Chair O'Brien absent).

2. FLAG SALUTE

Commissioner Marshall led the Pledge of Allegiance.

3. REPORT FROM THE AIRPORT STAFF ON THE POSTING OF THE AGENDA

Vice Chair Cohen reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's Website on Thursday, October 6, 2022.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

Facility Operations Manager Pinela stated that Supplemental Items were posted online.

5. ORAL COMMUNICATIONS

Members of the public spoke.

Jim Gates presented a document for the record and requested an action Item be presented to City Council regarding repealing laws in the Torrance Municipal Codes.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: SEPTEMBER 8, 2022

MOTION: Commissioner Marshall moved to return the minutes to the City Clerk for inclusion / approval of Mr. Tymczynyn's requested revisions. Vice Chair Cohen seconded the motion; a roll call vote reflected 4-0 approval. (Commissioners Gong, Witherill, and Chair O'Brien absent).

7. **ADMINISTRATIVE MATTERS**

7A. **ACCEPT AND FILE MONTHLY UPDATE OF AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

City of Torrance Airport Manager Herrera reported a monthly update of aeronautical operational information under the purview of the General Services Department:

- Out of 341 hangars, there are currently 7 vacancies.
- Staff met with Lean Corporation's electrical and lead engineers and did field survey work for the AWOS project; job completion is expected summer 2023.
- The meeting room, hangar, and non-aviation hangar wait lists continue to grow.
- Operations totaled 16,870 for the month of August 2022, 2,000 more operations than August 2021.
- There were 3 incidents reported for the month of August 2022, all of which did not require the Torrance Fire Department.

MOTION: Commissioner Marshall moved to accept and file Item 7A, the Monthly Update of Aeronautical Operational Information report. Commissioner De Rago seconded the motion; a roll call vote reflected 4-0 approval. (Commissioners Gong, Witherill, and Chair O'Brien absent).

8. **COMMISSION ORAL COMMUNICATIONS**

Commissioners De Rago and Marshall spoke.

9. **ADJOURNMENT**

MOTION: At 7:49 p.m., Commissioner Marshall moved to adjourn the meeting to Thursday, November 10, 2022, at 7:00 p.m. Commissioner Seferian seconded the motion; a roll call vote reflected 4-0 approval. (Commissioners Gong, Witherill, and Chair O'Brien absent).

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Commission meeting of

NOVEMBER 10, 2022

Honorable Chair and Members
of the Airport Commission

Members of the Commission:

SUBJECT: Transmittal of Aeronautical Operational Information under the Purview of
the General Services Department for the Months of **OCTOBER 2022**

The General Services Department acts as both the landlord for the city-owned facilities
at the airport and as business manager for the airport. As such, the department is
providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Ongoing Projects

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at
(310) 784-7900.

Item 7A

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	8
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	44

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.670/sq. ft. per month for Torrance Residents.
\$0.751/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$133.00
Twin Engine \$147.00

Current rates for Transient (Overnight) are: Single Engine \$11.00
Twin Engine \$17.00
Jet Engine \$23.00

REPORT 2

ONGOING PROJECTS NOVEMBER 10, 2022

1. Automated Weather Observing System (AWOS) –We have met with AWOS specialist, Federal Aviation Administration, an electrical contractor, airport engineering consulting firms to structure a plan for this project. This is a multi-component project that involves location, weather equipment, installation, and implementation. We have met with Lean Corporation staff and will continue to meet with them in the next several months’ in the survey and design phase of this project. Lean has vast experience with numerous aviation projects throughout the county and they are locally based. We will meet with them to review all the technical information to thoroughly project analyze this at every step of the way. We will have monthly updates as we progress through this development.

NON- INFRASTRUCTURE

Capital Projects	<u>FEAP #</u>	<u>PRIMARY FUNDING</u>	<u>PROJECT TOTAL</u>
Automated Weather Observing System (AWOS)	FEAP – 00722	AIRPORT	\$352,000
Remodel General Aviation Center and East “T” Restrooms	FEAP – 00719	AIRPORT	\$275,000
Total			\$627,000.00

REPORT 4

HANGAR WAITING LIST

1	Schmidt, O.	01/17/12	MEDIUM
2	Bohner, R.	08/21/12	EXEC
3	Freitag, D.	11/05/12	EXEC
4	Striplin, D.	04/17/13	EXEC
5	Myronowicz, C.	05/01/13	MED/EXEC
6	Dwoskin, D.	07/12/13	EXEC
7	Deaver R.	10/22/13	EXEC
8	Ellison, B.	11/05/13	EXEC
9	Adams, R.	01/10/14	EXEC
10	Grau, W.	01/31/14	MED/EXEC
11	Yarymovych, N.	05/05/14	MED/EXEC
12	Rietdyk, G.	11/26/14	MED/EXEC
13	Deal, J.	03/12/15	MED/EXEC
14	Deal, B.	03/12/15	MED/EXEC
15	Myers, L.	03/12/15	MED/EXEC
16	Reisman, G.	08/20/15	MEDIUM
17	Garcia, D.	08/20/15	MED/EXEC
18	Hadley, L.	08/31/15	MED/EXEC
19	Schladen, M.	02/18/16	MED/EXEC
20	Robinson, A.	03/22/16	MEDIUM
21	Broen, P.	05/06/16	MED/EXEC
22	Macey, B.	08/02/16	MED/EXEC
23	Van De Velde, D.	09/26/16	MEDIUM
24	Woodside, D.	12/29/16	MED/EXEC
25	Ristevski, B.	01/09/17	MED/EXEC
26	Mabry, M.	01/24/17	MED/EXEC
27	Geiger, G.	02/06/17	EXEC
28	Adli, B.	02/22/17	EXEC
29	Constable, W.	03/23/17	EXEC
30	Stewart, D.	04/07/17	EXEC
31	Regan, K.	05/24/17	MEDIUM
32	Gerts, I.	06/27/17	MEDIUM
33	Armstrong, S.	11/14/17	MED/EXEC
34	Levine, M.	01/26/18	MED/EXEC
35	Bryson, Z.	03/22/18	EXEC
36	Badour, S.	09/24/18	MED/EXEC
37	Wachner, J.	10/02/18	MED/EXEC
38	Vartanian, J.	10/15/18	MED/EXEC
39	McNerney, R.	11/05/18	MED/EXEC
40	McKay, R.	03/28/19	MEDIUM
41	Burshtan, D.	06/24/19	MEDIUM
42	Ribitsch, R.	10/04/19	MEDIUM
43	Jenkins, R.	12/03/19	MEDIUM
44	Colton, J	06/03/20	MEDIUM
45	Ristevki, B.	10/02/20	MED/EXEC
46	Elminoufi, G.	01/08/21	MED/EXEC
47	McGivern, J.	05/14/21	MED/EXEC
48	Zimmer, C.	05/26/21	EXEC
49	Hong, D.	06/17/21	MED/EXEC
50	Henry, M.	09/28/21	MED/EXEC

51	Ford, W.	09/28/21	MEDIUM
52	Liu, A.	12/28/21	MED/EXEC
53	Blaire, W.	03/31/22	MED/EXEC
54	Jimenez, R.	05//04/22	SMALL TYPE B/MED
55	Le, T	05/23//22	SMALL TYPE B
56	Wodishek, M.	05/25/22	SMALL TYPE B
57	Holm, B.	06/09/22	MED/EXEC
58	Thompson, D.	06/16/22	SMALL TYPE B
59	Arora, R.	06/27/22	SMALL TYPE B
60	McCullough, R.	07/11/22	SMALL TYPE B
61	Peterson, J.	07/11/22	MEDIUM
62	Au, J.	07/18/22	EXEC
63	Tary, J.	07/20/22	SMALL TYPE B
64	Ryan, J.	08/15/22	SMALL TYPE B/MED
65	Klyde, J.	08/24/22	SMALL TYPE A OR B
66	Heins, J.	8/25/22	SMALL TYPE A OR B
67	Kuhn, J.	09/08/22	SMALL TYPE A OR B
68	McPartland, P.	09/21/22	SMALL TYPE A OR B
69	Koenigsmann, H.	09/27/22	SMALL TYPE A OR B
70	White, C.	09/28/22	SMALL TYPE A OR B
71	Nosrati, D.	10/03/22	SMALL TYPE A OR B
72	Smith, D.	10/04/22	SMALL TYPE A OR B
73	Cox, P.	11/02/22	SMALL TYPE A OR B

Summary of Changes to Hangar Waiting List

Applicants From Waiting List Who Received Hangars

Vanderlip, K.	08/17/22	Small Type A or B
Vine, M.	08/15/22	Small Type A or B
Giannola, P.	08/08/12	Medium or Exec
Parmer, J.	08/22/22	Small Type A or B

New Waiting List Applicants Added

Cox, P.	11/02/22	Small Type A or B
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Request For Refund/Removal From Hangar Waiting List

*Hangars Received Through Advertisement (not from Waiting List)

NON-AVIATION HANGAR WAITING LIST

1	Brown, H.	05/09/22	SMALL
2	Pliska, A.	05/09/22	SMALL
3	Barry, J.	05/10/22	SMALL
4	McGivern, J.	05/13/22	SMALL
5	Kwan, T.	05/19/22	SMALL
6	Chang, M.	05/19/22	SMALL
7	McGrath, S.	05/26/22	SMALL
8	Schroff, G.	06/09/22	SMALL
9	Pudumjee, V.	06/24/22	SMALL
10	Rodriguez, M.	08/04/22	SMALL
11	Ahmed, J.	08/31/22	SMALL
12	Lindman, P.	09/06/22	SMALL
13	Lee, B.	09/15/22	SMALL
14	Kane, C.	09/26/22	SMALL
15	Walters, J..	10/10/22	SMALL
16	Valentino, A	10/24/22	SMALL

Summary of Changes to Non-Aviation Hangar Waiting List

Applicants From Waiting List Who Received Hangars

New Waiting List Applicants Added

Walters, J.	10/10/22	Small Type A or B
Valentino, A.	10/24/22	Small Type A or B

Request For Refund/Removal From Hangar Waiting List

*Hangars Received Through Advertisement (not from Waiting List)

REPORT 5

EVENTS REQUIRING EMERGENCY RESPONSE FOR THE MONTH OF SEPTEMBER 2022

OPERATIONS	-----TOTAL	19,037
INCIDENTS	-----	3
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.01

Airport Incidents:

9/22/2022 - 18:00 –Sling reported a bird strike. Tower informed Mobile 102 of a bird strike on Runway 29R. 102 removed bird from 29R. Sling aircraft involved reported no damage. No further incident. TFD was not required.

9/26/2022 – 15:30 – Tecnam P2006T aircraft reported a flat nose gear tire on taxiway Juliet. Mobile 102 towed aircraft to transient parking without further incident. TFD was not required.

9/30/2022 – 15:20 – Sling aircraft with nose gear collapsed and prop strike at Runway 11L. Mobile 102 responded and FAA/NTBS notified. Aircraft towed back to hangar with no further incident. TFD was not required.

Definitions:

ACCIDENTS: An occurrence associated with the operation of an aircraft, which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

SUBSTANTIAL DAMAGE means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

SERIOUS INJURY means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

INCIDENT: Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.

REPORT 6

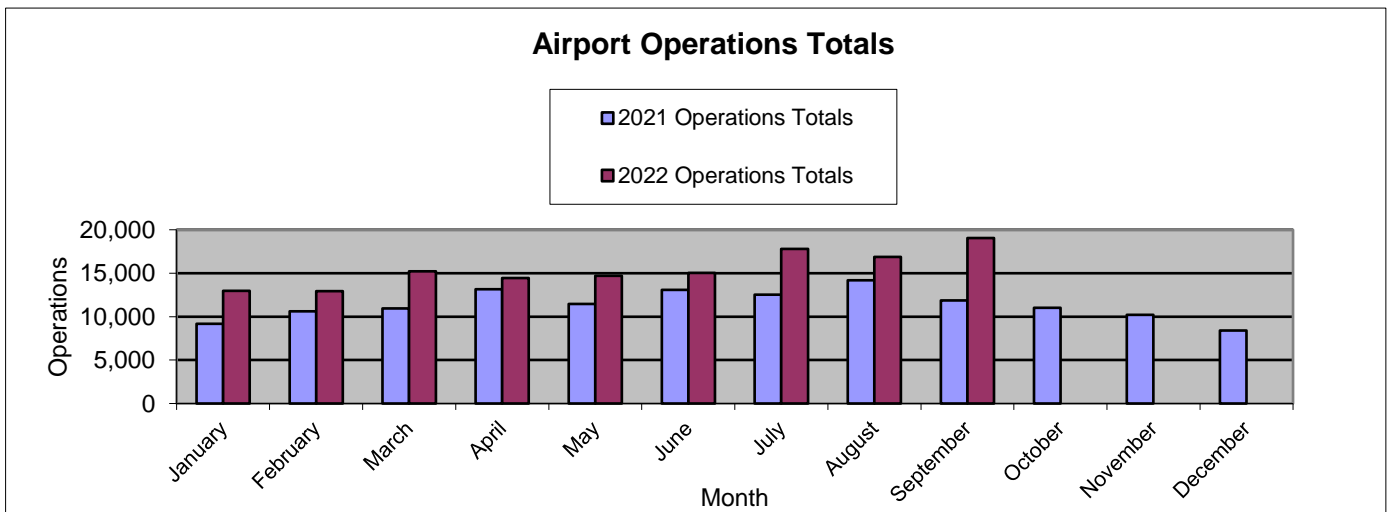
AIRFIELD OPERATIONS STATUS ZAMPERINI FIELD

OPERATIONS ACTIVITIES FOR THE MONTH OF **SEPTEMBER 2022**

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

2021/2022 OPERATIONS TOTALS

Month	Year	Operations		Month	Year	Operations
January	2021	9,167		January	2022	12,965
February	2021	10,607		February	2022	12,930
March	2021	10,944		March	2022	15,204
April	2021	13,137		April	2022	14,457
May	2021	11,446		May	2022	14,703
June	2021	13,098		June	2022	15,045
July	2021	12,539		July	2022	17,804
August	2021	14,177		August	2022	16,870
September	2021	11,877		September	2022	19,037
October	2021	11,031		October	2022	
November	2021	10,212		November	2022	
December	2021	8,417		December	2022	



2008 - 2021 Airport Operations Totals

■ Total Operations

