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Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Any correspondence received after 2:00 p.m. on Thursday March 13<sup>th</sup>, 2025 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office.

**TORRANCE AIRPORT COMMISSION AGENDA  
MARCH 13, 2025  
REGULAR MEETING  
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM  
AT 3031 TORRANCE BL.**

**AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members: Cohen, Hammond, Love, Marshall, Seferian,  
Chair De Rago.

**2. FLAG SALUTE:**

**3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday March 6, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)**

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES FEBRUARY 13, 2025.**

**7. ADMINISTRATIVE MATTERS**

**7A. Accept and File Monthly Update of Aeronautical Operational Information Under the Purview of the General Services Department.**

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

- 9A.** Adjournment of Airport Commission Meeting to Thursday April 10th, 2025, at 7:00 p.m. West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE AIRPORT COMMISSION**

**1. CALL MEETING TO ORDER**

The Torrance Airport Commission convened in a regular session at 7:00 p.m. on Thursday, February 13, 2025, in the West Annex Meeting Room.

**ROLL CALL**

Present: Commissioners Cohen, Hammond, Love, Marshall, Seferian, and Chair De Rago.  
Absent: None.  
Also Present: City of Torrance Airport Manager Rafael Herrera, General Services Manager Gerry Pinela, General Services Director Shant Megerdichian, Senior Environmental Quality Officer Nora Duncan, Environmental Quality Officer Joe Zev, and Community Development Director Michelle Ramirez.

**2. FLAG SALUTE**

Commissioner Cohen led the Pledge of Allegiance.

**3. REPORT FROM THE AIRPORT STAFF ON THE POSTING OF THE AGENDA**

General Services Manager Pinela reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's Website on Thursday, February 6, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

General Services Manager Pinela reported Supplemental Items for Items 7A, 7B, and 7C.

**5. ORAL COMMUNICATIONS**

Members of the public spoke.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: JANUARY 9, 2025**

**MOTION:** Commissioner Marshall moved to approve Item 6 including Item 6A, approval of the January 9, 2025 minutes, with the correction of Mr. Chuck Costello's last name. Commissioner Cohen seconded the motion; a roll call reflected a 6-0 approval.

**7. ADMINISTRATIVE MATTERS**

**7A. ACCEPT AND FILE MONTHLY UPDATE OF AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

City of Torrance Airport Manager Herrera provided a report on the monthly update of aeronautical operational information under the purview of the General Services Department.

**MOTION:** Commissioner Marshall moved to accept and file the Monthly Update of Aeronautical Operational Information, Item 7A. Commissioner Hammond seconded the motion; a roll call reflected a 6-0 approval.

**7B. ACCEPT AND FILE TORRANCE MUNICIPAL AIRPORT NOISE ABATEMENT QUARTERLY REPORT FOR QUARTER FOUR 2024**

Environmental Quality Officer Joe Zev presented Item 7B, providing information on the number of airport violations / complaints and information on the number of Airport Hearing Boards and outcomes.

**MOTION:** Commissioner Cohen moved to accept and file the Fourth Quarterly Report for 2024, Item 7B. Commissioner Love seconded the motion; a roll call reflected a 6-0 approval.

**7C. ACCEPT AND FILE PRESENTATION BY TORRANCE AIRPORT ASSOCIATION**

Mr. Peter Broen, President of the Torrance Airport Association (“TAA”), provided a presentation.

**MOTION:** Commissioner Seferian moved to accept and file the presentation by the Torrance Airport Association, Item 7C. Commissioner Cohen seconded the motion; a roll call reflected a 6-0 approval.

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

**MOTION:** At 8:33 p.m. Commissioner Marshall moved to adjourn the meeting to Thursday, March 13, 2025, in the West Annex Meeting Room at 7:00 p.m. Commissioner Cohen seconded the motion; a roll call reflected a 6-0 approval.

###

Commission meeting of  
**MARCH 13, 2025**

Honorable Chair and Members  
of the Airport Commission

Members of the Commission:

**SUBJECT:** Transmittal of Aeronautical Operational Information under the Purview of  
the General Services Department for the Month of **January 2025**

The General Services Department acts as both the landlord for the city-owned facilities  
at the airport and as business manager for the airport. As such, the department is  
providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Project Status Updates

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at  
(310) 784-7900.

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	8
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	41

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.711/sq. ft. per month for Torrance Residents.  
\$0.798/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$141.00  
Twin Engine \$156.00

Current rates for Transient (Overnight) are: Single Engine \$11.00  
Twin Engine \$18.00  
Jet Engine \$24.00

## REPORT 2

### **TORRANCE AIRPORT – ZAMPERINI FIELD PROJECT STATUS UPDATES**

<b>TOPIC</b>	<b>STATUS 3/6/25</b>
Automated Weather Observing System (AWOS)	Project is out to bid, due mid-March. Mesotech equipment has been ordered with expected delivery of April 2025. Kane Construction Services, Inc. will then manage the project to completion. The FAA will have the final approval of the go-live date once construction, frequencies and connection to the FAA equipment is determined by the FAA/ inspector and certification of the AWOS is completed. Estimated cost of construction previously approved through the City's Capital Budget is estimated to be under \$250,000.
Airport Runway / Taxiway Lighting and Signage	Staff has engaged Kane Construction Services, Inc. to assist with developing a design/bid/build request for Proposals (RFP). This will include removal of all existing lights and signs, which will be replaced by new LED lighting fixtures, signage, and underground wiring.  The Airport remains open for overnight operations. The RFP is projected to be released in Q3 of FY 2024-25. Estimated Cost: \$3 Million
Current Airport Projects	<ul style="list-style-type: none"><li>• <u>Airport Security Camera Replacement</u>: Installation of cameras began January 21, 2025. Installation is in progress for the next 2-3 weeks. All Airport security cameras and wireless network to be replaced. Also adding cameras to front of General Aviation Center and Meadow Park Parking Lot. All eight light standards in Meadow Park lot have been upgraded to LED, and two will have cameras installed on them. Cameras continue to be installed and network implemented</li></ul>

	and expanded to cover these areas. Cost: \$245,000
General Aviation Center Roof Structure	Replacement of General Aviation Center Roof Structure. Estimated Cost: \$154,000
FAA Tower HVAC - Replacement	Replacement of aging HVAC for the FAA Control Tower. This will replace the existing heating and air-conditioning for this building. Estimated Cost: \$864,000

**For the status of Airport projects, please refer to the  
Trending in Torrance website at  
<https://www.trendingintorrance.com/airport-matters.html>.**

### REPORT 3

#### MARCH MEETING ROOM SCHEDULE

3/1/25	So Bay Quilters	9:00 AM-4:00 PM
3/2/25	Miracle Life Community Church	9:30 AM-11:30 AM
3/2/25	Indivisible Southbay LA	12:00-3:30 PM
3/2/25	MMLA Inc.	4:15-7:15 PM
3/5/25	AYSO	6:30 PM-9:30 PM
3/6/25	So Bay Quilters	10:00 AM-12:00 PM
3/6/25	The Vette Set	6:30 PM-8:30 PM
3/7/25	Private Meeting	7:00 PM-8:00 PM
3/8/25	Alpha Kappa Alpha	10:00 AM-2:30 PM
3/9/25	Miracle Life Community Church	9:30 AM-11:30 AM
3/9/25	Indivisible Southbay LA	12:00-2:30 PM
3/9/25	California Tax Payers Action Network	3:00-6:00 PM
3/10/25	So Bay Camera Club	6:30 PM-9:30 PM
3/11/25	So Bay Epiphyllum Society	6:00 PM-9:00 PM
3/13/25	PAPA	6:00-8:00 PM
3/14/25	Private Meeting	7:00 PM-8:00 PM
3/16/25	Miracle Life Community Church	9:30 AM-11:30 AM
3/16/25	Indivisible Southbay LA	12:00-4:00 PM
3/18/25	Chris Cannon	11:30 AM-1:30 PM
3/21/25	Private Meeting	7:00 PM-8:00 PM
3/20/25	City Department Meeting	9:00-11:00 AM
3/20/25	City Department Meeting	2:00-4:00 PM
3/21/25	Private Meeting	7:00-8:00 PM
3/22/25	Toastmasters	8:00 AM-2:00 PM
3/23/25	Miracle Life Community Church	9:30 AM-11:30 AM
3/23/25	Indivisible SouthBay LA	12:00-4:00 PM
3/24/25	So Bay Camera Club	6:30 PM-9:30 PM
3/28/25	Private Meeting	7:00 PM-8:00 PM
3/29/25	AAUW	1:00 PM-5:00 PM
3/30/25	Miracle Life Community Church	9:30 AM-11:30 AM

## REPORT 4

### HANGAR WAITING LIST

1	Bohner, R.	08/21/12	EXEC
2	Freitag, D.	11/05/12	EXEC
3	Deaver R.	10/22/13	EXEC
4	Ellison, B.	11/05/13	EXEC
5	Schladen, M.	02/18/16	MED/EXEC
6	Broen, P.	05/06/16	MED/EXEC
7	Macey, B.	08/02/16	MED/EXEC
8	Van De Velde, D.	09/26/16	MEDIUM
9	Woodside, D.	12/29/16	MED/EXEC
10	Ristevski, B.	01/09/17	MED/EXEC
11	Mabry, M.	01/24/17	MED/EXEC
12	Geiger, G.	02/06/17	EXEC
13	Adli, B.	02/22/17	EXEC
14	Constable, W.	03/23/17	EXEC
15	Stewart, D.	04/07/17	EXEC
16	Regan, K.	05/24/17	MEDIUM
17	Gerts, I.	06/27/17	MEDIUM
18	Armstrong, S.	11/14/17	MED/EXEC
19	Levine, M.	01/26/18	MED/EXEC
20	Bryson, Z.	03/22/18	EXEC
21	Badour, S.	09/24/18	MED/EXEC
22	Wachner, J.	10/02/18	MED/EXEC
23	Vartanian, J.	10/15/18	MED/EXEC
24	McNerney, R.	11/05/18	MED/EXEC
25	McKay, R.	03/28/19	MEDIUM
26	Burshtan, D.	06/24/19	MEDIUM
27	Ribitsch, R.	10/04/19	MEDIUM
28	Colton, J	06/03/20	MEDIUM
29	Ristevki, B.	10/02/20	MED/EXEC
30	Elminoufi, G.	01/08/21	MED/EXEC
31	McGivern, J.	05/14/21	MED/EXEC
32	Zimmer, C.	05/26/21	EXEC
33	Hong, D.	06/17/21	MED/EXEC
34	Henry, M.	09/28/21	MED/EXEC
35	Ford, W.	09/28/21	MEDIUM
36	Liu, A.	12/28/21	MED/EXEC
37	Blaire, W.	03/31/22	MED/EXEC
38	Holm, B.	06/09/22	MED/EXEC
39	Peterson, J.	07/11/22	MEDIUM
40	Au, J.	07/18/22	EXEC
41	Nosrati, D.	10/03/22	SMALL TYPE A OR B
42	Jimenez, R.	11/08/22	EXEC
43	Ye, M.	03/01/23	MEDIUM
44	Ebrahim, S.	03/09/23	MED/EXEC
45	Osipov, Y.	03/16/23	MED/EXEC
46	Kanfoudi, K.	04/04/23	EXEC
47	Blaire, W.	04/20/23	SMALL TYPE B
48	Nakamura, H.	12/13/23	MED/EXEC

49	Moran, D.	12/13/23	MED/EXEC
50	Liu, E.	02/20/24	EXEC
51	Inskeep, J.	03/18/24	EXEC
52	Slusser, J.	06/26/24	MEDIUM
53	Centers, R.	07/24/24	MED OR EXEC
54	Nordel, S.	08/13/24	MED/EXEC
55	Thuli, N.	10/08/24	SMALL A OR B
56	Boyarsky, A.	10/28/24	MEDIUM
57	Gahbro, A.	11/5/24	SMALL A OR B
58	Smith, C.	11/7/24	SMALL B
59	Brandt, J.	11/13/24	MED OR EXEC
60	Adams, C.	11/19/24	SMALL A OR B
61	Ferdon, R.	12/11/2024	SMALL A OR B
62	Hansen, E.	12/16/2024	SMALL A OR B
63	Winkelmann, C.	01/02/2025	SMALL B
64	Sheridan, T.	01/14/2025	SMALL A OR B
65	Willis, T.	01/17/2025	MED/EXEC
66	Yau, J.	01/21/2025	SMALL A, B, MED OR EXEC
67	Goebel, J.	01/27/2025	SMALL B
68	Cadaval, M.	01/28/2025	SMALL A OR B
69	Arnold, I.	01/29/2025	SMALL A, B, MED OR EXEC
70	Dulon, L.	02/14/2025	SMALL B OR MED
71	Baker, M.	02/19/2025	SMALL A OR B

## Summary of Changes to Hangar Waiting List

### Applicants From Waiting List Who Received Hangars

Sholl, M.	12/4/24	Small Type A or B
MacMillan, M.	12/9/24	Small Type A or B
Kulakhmetov, M.	12/11/24	Small Type A or B
Schroeder, J.	12/20/24	Small Type A
Robinson, A.	12/26/24	Medium
Choo, K.	1/06/25	Small Type A or B
Willis, T.	1/17/25	Small Type A or B
King, W.	2/01/25	Small Type A or B
Dwoskin, D.	2/26/25	Executive
Starflinger, P.	3/4/25	Small Type A, B, Med or Exec

### New Waiting List Applicants Added

Ferdon, R.	12/11/24	Small Type A or B
Hansen, E.	12/16/24	Small Type A or B
Winkelmann, C.	1/02/25	Small Type B
Sheridan, T.	1/14/25	Small Type A or B
Willis, T.	1/17/25	Med/Exec
Yau, J.	1/21/25	Small A, B, Med or Exec
Goebel, J.	1/27/25	Small Type B
Cadaval, M.	1/28/25	Small Type A or B
Arnold, I.	1/29/25	Small A, B, Med or Exec
Dulon, L.	2/14/25	Small B or Med
Baker, M.	2/19/25	Small A or B

### Request For Refund/Removal From Hangar Waiting List

Deal, J.	12/3/24	Med/Exec
Deal, B.	12/10/24	Med/Exec
Garcia, D.	12/11/24	Med/Exec
Hadley, L.	12/11/24	Med/Exec
Goebel, J.	1/18/25	Small B
Striplin, D.	2/19/25	Executive

\*Hangars Received Through Advertisement (not from Waiting List)

### NON-AVIATION HANGAR WAITING LIST

1	Pudumjee, V.	06/24/22	SMALL
2	Rodriguez, M.	08/04/22	SMALL
3	Lindman, P.	09/06/22	SMALL
4	Lee, B.	09/15/22	SMALL
5	Kane, C.	09/26/22	SMALL
6	Valentino, A	10/24/22	SMALL
7	Tanaka, A.	11/21/22	SMALL
8	Juska, P.	11/23/22	SMALL
9	Aparicio, A.	02/09/23	SMALL
10	Flaig, F.	03/28/23	SMALL
11	Thomson, J.	05/08/23	SMALL
12	Viking, J.	08/22/23	SMALL
13	Fitton, L.	09/05/23	SMALL
14	Yau, V.	09/18/23	SMALL
15	Giebler, M.	10/02/23	SMALL
16	Thompson, S.	10/12/23	SMALL
17	Gentile, M.	11/29/23	SMALL
18	Dunbar, K.	01/23/24	SMALL
19	Lorman, M.	05/16/24	SMALL
20	Haddad, S.	08/12/24	SMALL

# **Summary of Changes to Non-Aviation Hangar Waiting List**

## **Applicants From Waiting List Who Received Hangars**

## **New Waiting List Applicants Added**

## **Request For Refund/Removal From Hangar Waiting List**

## **\*Hangars Received Through Advertisement (not from Waiting List)**

## REPORT 5

### EVENTS REQUIRING EMERGENCY RESPONSE FOR THE MONTH OF JANUARY 2025

OPERATIONS	-----TOTAL	7,715
INCIDENTS	-----	3
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.03

#### **Airport Incidents:**

January:

01/23/2025- 15:45 – Mobile 102 responded to a Sling LSA aircraft with flat tire on 29R runup. Aircraft did not have damage. Sling towed aircraft to Sling without further incident. TFD was not required.

01/25/2025- 15:30 – Mobile 102 responded to a Cessna TR182 aircraft with nose gear stuck in up position. Manually extended the gear, and it locked into place. Aircraft landed 29R safely without incident. Aircraft did not have damage. Mobile 102 towed aircraft to Solano Aircraft Maintenance. TFD responded.

01/31/2025- 15:45 – Mobile 102 responded to a Sling LSA aircraft with brake failure on 29L runup. Aircraft did not have damage. Mobile 102 towed aircraft to Sling without further incident. TFD was not required.

Definitions:

**ACCIDENTS:** An occurrence associated with the operation of an aircraft, which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

**SUBSTANTIAL DAMAGE** means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

**SERIOUS INJURY** means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

**INCIDENT:** Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

**NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.**

## REPORT 6

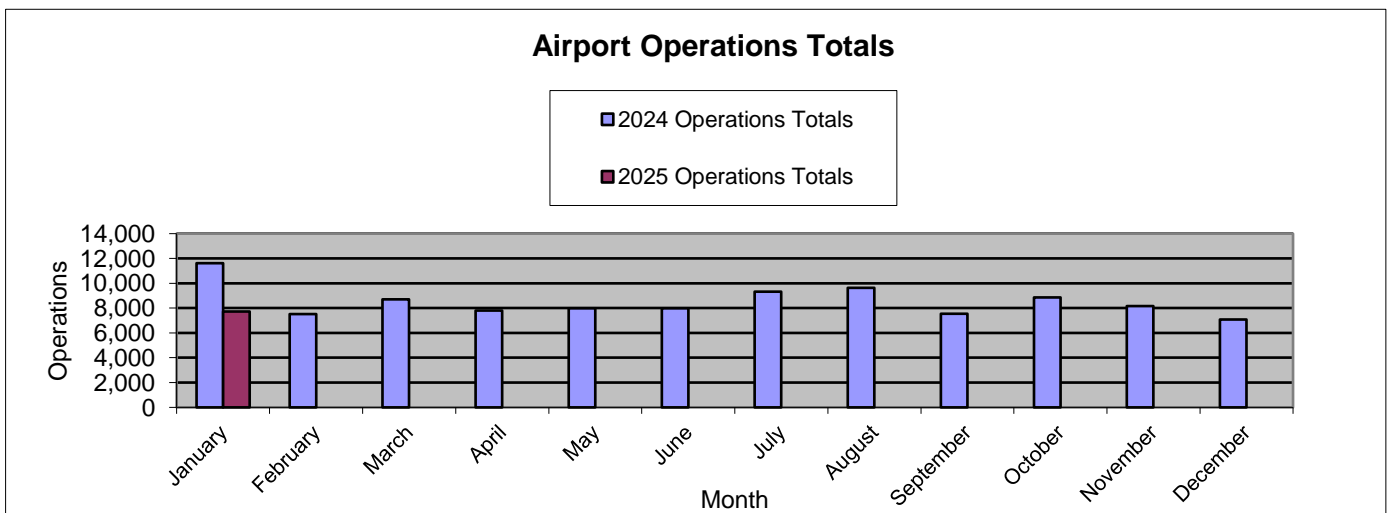
### AIRFIELD OPERATIONS STATUS ZAMPERINI FIELD

#### OPERATIONS ACTIVITIES FOR THE MONTH OF **JANUARY 2025**

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

### 2025/2024 OPERATIONS TOTALS

Month	Year	Operations		Month	Year	Operations
January	2025	7,715		January	2024	11,609
				February	2024	7,532
				March	2024	8,705
				April	2024	7,797
				May	2024	7,990
				June	2024	7,994
				July	2024	9,334
				August	2024	9,633
				September	2024	7,545
				October	2024	8,854
				November	2024	8,168
				December	2024	7,081



## 2000 - 2024 Airport Operations Totals

■ Total Operations

