

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Any correspondence received after 2:00 p.m. on Thursday May 8th, 2025 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office.

**TORRANCE AIRPORT COMMISSION AGENDA
MAY 8, 2025
REGULAR MEETING
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM
AT 3031 TORRANCE BL.**

**AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

1. CALL MEETING TO ORDER

ROLL CALL: Commission members: Cohen, Hammond, Love, Marshall, Seferian,
Chair De Rago.

2. FLAG SALUTE:

3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday May 1, 2025.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.

6A. APPROVAL OF MINUTES APRIL 10, 2025.

7. ADMINISTRATIVE MATTERS

7A. Accept and File Monthly Update of Aeronautical Operational Information Under the Purview of the General Services Department.

8. COMMISSION ORAL COMMUNICATIONS

9. ADJOURNMENT

- 9A.** Adjournment of Airport Commission Meeting to Thursday June 12th, 2025, at 7:00 p.m. West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE
TORRANCE AIRPORT COMMISSION AGENDA**

1. CALL MEETING TO ORDER

The Torrance Airport Commission convened in a regular session at 7:02 p.m. on Thursday, April 10, 2025, in the West Annex Meeting Room.

ROLL CALL

Present: Commissioners Cohen, Marshall, Seferian, and Chair De Rago.

Absent: Commissioners Hammond and Love.

Also Present: City of Torrance Airport Manager Rafael Herrera.

MOTION: Commissioner Marshall moved to excuse the absence of Commissioner Hammond and Commissioner Love. Commissioner Seferian seconded the motion; a roll call reflected a 4-0 approval (Commissioners Hammond and Love absent).

2. FLAG SALUTE

Commissioner Cohen led the Pledge of Allegiance.

3. REPORT FROM THE AIRPORT STAFF ON THE POSTING OF THE AGENDA

Airport Manager Herrera reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's Website on Thursday, April 3, 2025.

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

None.

5. ORAL COMMUNICATIONS

A member of the public spoke.

6. CONSENT CALENDAR

6A. APPROVAL OF MINUTES: FEBRUARY 13, 2025

MOTION: Commissioner Marshall moved to approve Item 6 and the Consent Calendar. Commissioner Cohen seconded the motion; a roll call reflected a 4-0 approval (Commissioners Hammond and Love absent).

7. ADMINISTRATIVE MATTERS

7A. ACCEPT AND FILE MONTHLY UPDATE OF AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

City of Torrance Airport Manager Herrera provided a report on the monthly update of aeronautical operational information under the purview of the General Services Department.

A member of the public spoke.

MOTION: Commissioner Marshall moved to accept and file the Monthly Update of Aeronautical Operational Information, Item 7A. Commissioner Seferian seconded the motion; a roll call reflected a 4-0 approval (Commissioners Hammond and Love absent).

8. **COMMISSION ORAL COMMUNICATIONS**

Per the request of Commissioner Marshall, the Commission reached a concurrence to place an Item on the Agenda to request a tour of Robinson Helicopter.

Chair De Rago provided an agenda packet from the City of Santa Monica to the Commission and to the public to review as a reference. Chair De Rago and Commissioner Seferian spoke on their experiences at the City of Santa Monica Airport Commission meeting.

9. **ADJOURNMENT**

MOTION: At 7:43 p.m. Commissioner Marshall moved to adjourn the meeting to Thursday, May 8, 2025, in the West Annex Meeting Room at 7:00 p.m. Commissioner Cohen seconded the motion; a roll call reflected a 4-0 approval (Commissioners Hammond and Love absent).

Commission meeting of
MAY 8, 2025

Honorable Chair and Members
of the Airport Commission

Members of the Commission:

SUBJECT: Transmittal of Aeronautical Operational Information under the Purview of
the General Services Department for the Month of **April 2025**

The General Services Department acts as both the landlord for the city-owned facilities
at the airport and as business manager for the airport. As such, the department is
providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Project Status Updates

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at
(310) 784-7900.

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	8
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	41

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.711/sq. ft. per month for Torrance Residents.
\$0.798/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$141.00
Twin Engine \$156.00

Current rates for Transient (Overnight) are: Single Engine \$11.00
Twin Engine \$18.00
Jet Engine \$24.00

REPORT 2

TORRANCE AIRPORT – ZAMPERINI FIELD PROJECT STATUS UPDATES

TOPIC	STATUS 5/8/25
Automated Weather Observing System (AWOS)	Anticipated award of contract May 20, 2025. Project will begin after approval.
Airport Runway / Taxiway Lighting and Signage	<p>Staff has engaged Kane Construction Services, Inc. has begun documents for procurement for design Proposals (RFP). This will include removal of all existing lights and signs, which will be replaced by new LED lighting fixtures, signage, and underground wiring.</p> <p>The Airport remains open for overnight operations. The RFP is projected to be released in Q3 of FY 2024-25. Estimated Cost: \$3 Million</p>
Current Airport Projects	<p><u>Airport Security Camera Replacement:</u> Installation of cameras began January 21, 2025. Installation is near completion and in the final stages. Cost: \$245,000</p>
General Aviation Center Roof Structure	<p>Replacement of General Aviation Center Roof Structure is completed with final inspection next week. Estimated Cost: \$154,000</p>
FAA Tower HVAC - Replacement	Anticipated award of contract May 20, 2025. Project will begin after approval.

**For the status of Airport projects, please refer to the
Trending in Torrance website at
<https://www.trendingintorrance.com/airport-matters.html>.**

REPORT 3

MAY MEETING ROOM SCHEDULE

5/1/25	So Bay Quilters	10:00 AM-12:00 PM
5/1/25	The Vette Set	6:30 PM-8:30 PM
5/2/25	Private Meeting	7:00 PM-8:00 PM
5/3/25	Alpha Kappa Alpha - Sigma Pi Omega Chapter	10:00 AM-1:00 PM
5/4/25	Miracle Life Community Church	9:30 AM-11:30 AM
5/4/25	MMLA INC.	2:00 PM – 6:00 PM
5/6/25	City Departments/ WMOF	7:30 AM-5:00 PM
5/6/25	Riviera Little League of Torrance	6:30 PM-9:30 PM
5/7/25	AYSO	6:30 PM-9:30 PM
5/9/25	Private Meeting	7:00 PM-8:00 PM
5/10/25	Indivisible South Bay	12:00 PM -4:30 PM
5/11/25	Miracle Life Community Church	9:30 AM-11:30 AM
5/12/25	So Bay Camera Club	6:30 PM-9:30 PM
5/13/25	So Bay Epiphyllum Society (Plant Group)	6:00 PM-9:00 PM
5/16/25	Private Meeting	7:00 PM-8:00 PM
5/17/25	AYSO	10:00-4:00 PM
5/18/25	Miracle Life Community Church	9:30 AM-11:30 AM
5/18/25	MMLA INC.	2:00 PM-5:00 PM
5/20/25	So Bay Orchid Society	7:00 PM-8:00 PM
5/23/25	Private Meeting	7:00 PM-8:00 PM
5/24/25	Indivisible South Bay	12:00 PM-4:00 PM
5/25/25	Miracle Life Community Church	9:30 AM-11:30 AM
5/26/25	So Bay Camera Club	6:30 PM-9:30 PM
5/30/25	City Departments/WMOF	7:30 AM-5:00 PM
5/30/25	Private Meeting	7:00 PM-8:00 PM
5/31/25	City Departments	7:30 AM-5:00 PM

REPORT 4

HANGAR WAITING LIST

1	Bohner, R.	08/21/12	EXEC
2	Freitag, D.	11/05/12	EXEC
3	Deaver R.	10/22/13	EXEC
4	Ellison, B.	11/05/13	EXEC
5	Schladen, M.	02/18/16	MED/EXEC
6	Broen, P.	05/06/16	MED/EXEC
7	Macey, B.	08/02/16	MED/EXEC
8	Van De Velde, D.	09/26/16	MEDIUM
9	Woodside, D.	12/29/16	MED/EXEC
10	Ristevski, B.	01/09/17	MED/EXEC
11	Mabry, M.	01/24/17	MED/EXEC
12	Geiger, G.	02/06/17	EXEC
13	Adli, B.	02/22/17	EXEC
14	Constable, W.	03/23/17	EXEC
15	Stewart, D.	04/07/17	EXEC
16	Regan, K.	05/24/17	MEDIUM
17	Gerts, I.	06/27/17	MEDIUM
18	Armstrong, S.	11/14/17	MED/EXEC
19	Levine, M.	01/26/18	MED/EXEC
20	Bryson, Z.	03/22/18	EXEC
21	Badour, S.	09/24/18	MED/EXEC
22	Wachner, J.	10/02/18	MED/EXEC
23	Vartanian, J.	10/15/18	MED/EXEC
24	McNerney, R.	11/05/18	MED/EXEC
25	McKay, R.	03/28/19	MEDIUM
26	Burshtan, D.	06/24/19	MEDIUM
27	Ribitsch, R.	10/04/19	MEDIUM
28	Colton, J	06/03/20	MEDIUM
29	Ristevki, B.	10/02/20	MED/EXEC
30	Elminoufi, G.	01/08/21	MED/EXEC
31	McGivern, J.	05/14/21	MED/EXEC
32	Zimmer, C.	05/26/21	EXEC
33	Hong, D.	06/17/21	MED/EXEC
34	Henry, M.	09/28/21	MED/EXEC
35	Ford, W.	09/28/21	MEDIUM
36	Liu, A.	12/28/21	MED/EXEC
37	Blaire, W.	03/31/22	MED/EXEC
38	Holm, B.	06/09/22	MED/EXEC
39	Peterson, J.	07/11/22	MEDIUM
40	Au, J.	07/18/22	EXEC
41	Nosrati, D.	10/03/22	SMALL TYPE A OR B
42	Jimenez, R.	11/08/22	EXEC
43	Ye, M.	03/01/23	MEDIUM
44	Ebrahim, S.	03/09/23	MED/EXEC
45	Osipov, Y.	03/16/23	MED/EXEC
46	Kanfoudi, K.	04/04/23	EXEC
47	Blaire, W.	04/20/23	SMALL TYPE B
48	Nakamura, H.	12/13/23	MED/EXEC
49	Moran, D.	12/13/23 g	MED/EXEC

50	Liu, E.	02/20/24	EXEC
51	Inskeep, J.	03/18/24	EXEC
52	Slusser, J.	06/26/24	MEDIUM
53	Centers, R.	07/24/24	MED OR EXEC
54	Nordel, S.	08/13/24	MED/EXEC
55	Boyarsky, A.	10/28/24	MEDIUM
56	Brandt, J.	11/13/24	MED OR EXEC
57	Willis, T.	1/17/2025	MED/EXEC
58	Goebel, J.	1/27/2025	SMALL B
59	Cadaval, M.	1/28/2025	SMALL A OR B
60	Arnold, I.	1/29/2025	SMALL A, B, MED OR EXEC
61	Dulon, L.	2/14/2025	SMALL B OR MED
62	Baker, M.	2/19/2025	SMALL A OR B
63	Archambault, B.	3/17/2025	SMALL A
64	Prenter, C.	4/3/2025	SMALL A OR B
65	Atlas, T.	4/8/2025	SMALL A OR B
66	Belton, D.	4/14/2025	SMALL B, MED OR EXEC
67	Shimomura, M.	4/25/2025	SMALL A, B, MED OR EXEC
68	Shaw, D.	4/25/2025	SMALL, A, B, MED OR EXEC

Summary of Changes to Hangar Waiting List

Applicants From Waiting List Who Received Hangars

Choo, K.	1/06/25	Small Type A or B
Willis, T.	1/17/25	Small Type A or B
King, W.	2/01/25	Small Type A or B
Dwoskin, D.	2/26/25	Executive
Starflinger, P.	3/4/25	Small Type A, B, Med or Exec
Smith, C.	3/24/25	Small Type B
Ferdon, R.	4/1/25	Small Type A or B
Adams, C.	4/8/25	Small Type A or B
Winkelmann, C.	4/10/25	Small Type B
Hansen, E.	12/16/24	Small Type A or B
Yau, J.	1/21/25	Small A, B, Med or Exec

New Waiting List Applicants Added

Willis, T.	1/17/25	Med/Exec
Goebel, J.	1/27/25	Small Type B
Cadaval, M.	1/28/25	Small Type A or B
Arnold, I.	1/29/25	Small A, B, Med or Exec
Dulon, L.	2/14/25	Small B or Med
Baker, M.	2/19/25	Small A or B
Archambault, B.	3/17/25	Small A
Prenter, C.	4/3/25	Small A or B
Atlas, T.	4/8/25	Small A or B
Belton, D.	4/14/25	Small B, Med or Exec
Shimomura, M.	4/25/25	Small A, B, Med or Exec
Shaw, D.	4/25/25	Small A, B, Med or Exec

Request For Refund/Removal From Hangar Waiting List

Goebel, J.	1/18/25	Small B
Striplin, D.	2/19/25	Executive
Gahbro, A.	4/2/25	Small A or B
Thuli, N.	4/2/25	Small A or B
Sheridan, T.	1/14/25	Small Type A or B

*Hangars Received Through Advertisement (not from Waiting List)

NON-AVIATION HANGAR WAITING LIST

1	Pudumjee, V.	06/24/22	SMALL
2	Rodriguez, M.	08/04/22	SMALL
3	Lindman, P.	09/06/22	SMALL
4	Lee, B.	09/15/22	SMALL
5	Kane, C.	09/26/22	SMALL
6	Valentino, A	10/24/22	SMALL
7	Tanaka, A.	11/21/22	SMALL
8	Juska, P.	11/23/22	SMALL
9	Aparicio, A.	02/09/23	SMALL
10	Flaig, F.	03/28/23	SMALL
11	Thomson, J.	05/08/23	SMALL
12	Viking, J.	08/22/23	SMALL
13	Fitton, L.	09/05/23	SMALL
14	Yau, V.	09/18/23	SMALL
15	Giebler, M.	10/02/23	SMALL
16	Thompson, S.	10/12/23	SMALL
17	Gentile, M.	11/29/23	SMALL
18	Dunbar, K.	01/23/24	SMALL
19	Lorman, M.	05/16/24	SMALL
20	Haddad, S.	08/12/24	SMALL
21	Nagandla, S.	03/25/25	SMALL

Summary of Changes to Non-Aviation Hangar Waiting List

Applicants From Waiting List Who Received Hangars

New Waiting List Applicants Added

Nagandla, S. 3/25/25 Small

Request For Refund/Removal From Hangar Waiting List

***Hangars Received Through Advertisement (not from Waiting List)**

REPORT 5

EVENTS REQUIRING EMERGENCY RESPONSE FOR THE MONTH OF MARCH 2025

OPERATIONS	-----TOTAL	7,168
INCIDENTS	-----	1
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.01

Airport Incidents:

March:

03/03/2025- 13:00 – Mobile 102 responded to a Tecnam P2006T aircraft with flat right tire on 29R. Aircraft did not have damage. Mobile 102 towed aircraft to Sling without further incident. TFD was not required.

Definitions:

ACCIDENTS: An occurrence associated with the operation of an aircraft, which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

SUBSTANTIAL DAMAGE means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

SERIOUS INJURY means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

INCIDENT: Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.

REPORT 6

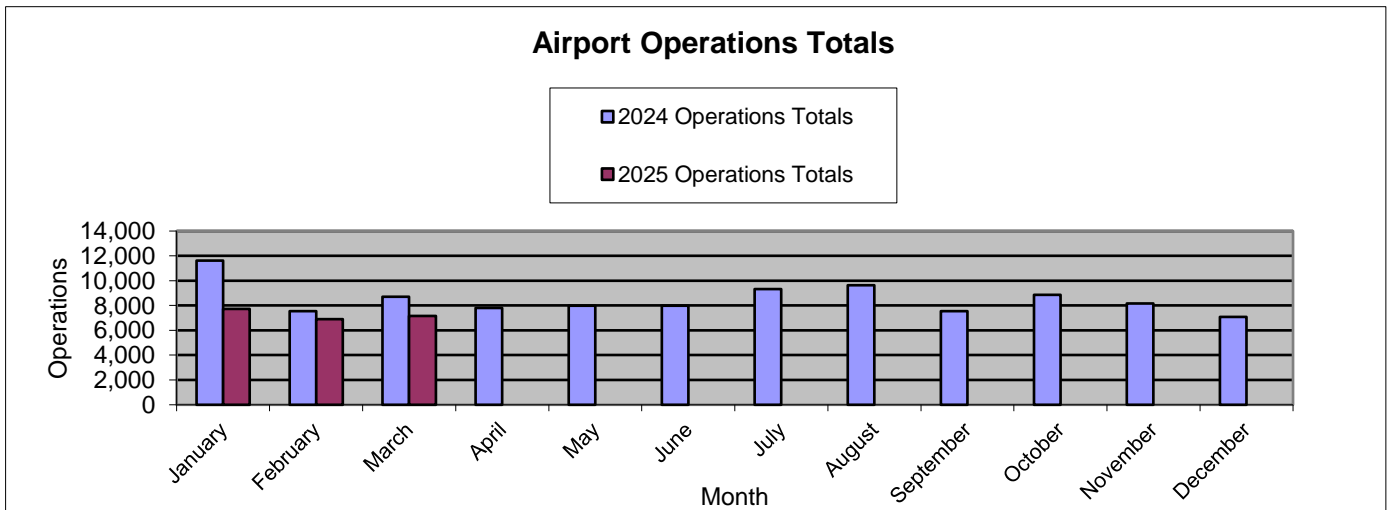
**AIRFIELD OPERATIONS STATUS
ZAMPERINI FIELD**

OPERATIONS ACTIVITIES FOR THE MONTH OF MARCH 2025

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

2025/2024 OPERATIONS TOTALS

Month	Year	Operations		Month	Year	Operations
January	2025	7,715		January	2024	11,609
February	2025	6,888		February	2024	7,532
March	2025	7,168		March	2024	8,705
				April	2024	7,797
				May	2024	7,990
				June	2024	7,994
				July	2024	9,334
				August	2024	9,633
				September	2024	7,545
				October	2024	8,854
				November	2024	8,168
				December	2024	7,081



2000 - 2024 Airport Operations Totals

■ Total Operations

