

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (310) 618-2780. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

Direct questions or concerns to the Commission Liaison at (310) 784-7900 or individual department head prior to submission to the Commission. Parties will be notified if the complaint will be included on a subsequent agenda.

Any correspondence received after 2:00 p.m. on Thursday June 5th, 2025 on any item on the agenda will be provided to the Commission electronically and available for public inspection in the City Clerk's Office.

**TORRANCE AIRPORT COMMISSION AGENDA  
JUNE 12, 2025  
REGULAR MEETING  
7:00 P.M. WEST ANNEX COMMISSION MEETING ROOM  
AT 3031 TORRANCE BL.**

**AIRPORT COMMISSION MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Commission members: Cohen, Hammond, Love, Marshall, Seferian,  
Chair De Rago.

**2. FLAG SALUTE:**

**3. REPORT OF THE AIRPORT STAFF ON THE POSTING OF THE AGENDA**

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. and on the City's Website on Thursday Jun 5, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. ORAL COMMUNICATIONS (Limited up to a 15-minute period)**

*This portion of the meeting is reserved for comment on items on the Consent Calendar or not on the agenda. Under the Ralph M. Brown Act, the Commission cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. **No longer than 1 minute per speaker.** If presenting handout material to Commission, please provide 10 copies to staff before speaking.*

**6. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed by a Commissioner from the Consent Calendar and considered separately.*

**6A. APPROVAL OF MINUTES MAY 8, 2025.**

**7. ADMINISTRATIVE MATTERS**

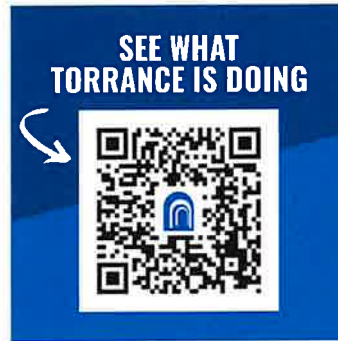
**7A. Accept and File Monthly Update of Aeronautical Operational Information Under the Purview of the General Services Department.**

**7B. General Services, Facilities Operations Manager – Recommendation that the Airport Commission Nominate and Elect a Chair and Vice Chair for the term 2025 – 2026.**

**8. COMMISSION ORAL COMMUNICATIONS**

**9. ADJOURNMENT**

- 9A.** Adjournment of Airport Commission Meeting to Thursday July 10th, 2025, at 7:00 p.m. West Annex Commission Meeting Room.



**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE AIRPORT COMMISSION AGENDA**

**1. CALL MEETING TO ORDER**

The Torrance Airport Commission convened in a regular session at 7:02 p.m. on Thursday, May 8, 2025, in the West Annex Meeting Room 3031 Torrance Boulevard Torrance, CA 90503

**ROLL CALL**

Present: Commissioners Cohen, Hammond, Love, Marshall, Seferian, and Chair De Rago.

Absent: None.

Also Present: City of Torrance Airport Manager Rafael Herrera and General Services Manager Gerry Pinela.

**2. FLAG SALUTE**

Commissioner Love led the Pledge of Allegiance.

**3. REPORT FROM THE AIRPORT STAFF ON THE POSTING OF THE AGENDA**

General Services Manager Pinela reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard and on the City's Website on Thursday, May 1, 2025.

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

General Services Manager Pinela reported a Supplemental Item.

**5. ORAL COMMUNICATIONS**

A member of the public spoke.

**6. CONSENT CALENDAR**

**6A. APPROVAL OF MINUTES: APRIL 10, 2025**

**MOTION:** Commissioner Marshall moved to approve the Consent Calendar including the approval of minutes of April 10, 2025. Commissioner Seferian seconded the motion; a roll call reflected a 6-0 approval.

**7. ADMINISTRATIVE MATTERS**

**7A. ACCEPT AND FILE MONTHLY UPDATE OF AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Torrance Airport Manager Herrera provided a report on the monthly update of aeronautical operations.

Commissioner Marshall requested that estimated costs of projects be displayed on the staff report. Torrance Airport Manager Herrera acknowledged the request.

**MOTION:** Commissioner Seferian moved to accept and file the Monthly Update of Aeronautical Operational Information, Item 7A. Commissioner Cohen seconded the motion; a roll call reflected a 6-0 approval.

**8. COMMISSION ORAL COMMUNICATIONS**

General Services Manager Pinela stated that staff has requested a Robinson Tour and that dates and times will be provided once they have been solidified.

**9. ADJOURNMENT**

**MOTION:** At 7:26 p.m. Commissioner Marshall moved to adjourn the meeting to Thursday, June 12, 2025, at 7:00 p.m. in the West Annex Meeting Room. Commissioner Cohen seconded the motion; a roll call reflected a 6-0 approval.

DRAFT SUBJECT TO APPROVAL MINUTES

Commission meeting of  
**JUNE 12, 2025**

Honorable Chair and Members  
of the Airport Commission

Members of the Commission:

**SUBJECT:** Transmittal of Aeronautical Operational Information under the Purview of  
the General Services Department for the Month of **May 2025**

The General Services Department acts as both the landlord for the city-owned facilities  
at the airport and as business manager for the airport. As such, the department is  
providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Project Status Updates

Report #3: Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at  
(310) 784-7900.

**Item 7A**

REPORT 1

## ZAMPERINI FIELD

### HANGAR AND TIEDOWN INFORMATION

Total Number of City-Owned Hangars	341
Total Number of Hangar Vacancies	8
Total Number of Airport Tiedowns	181
Total Number of Tiedowns Available	41

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

Small Type A: Under 40' Door Opening Width	800-1,200 sq. ft.
Small Type B: 40'-41' Door Opening Width	800-1,200 sq. ft.
Medium: 52'-54' Door Opening Width	1,200-2,200 sq. ft.
Executive: 57'-61' Door Opening Width	2,200-3,200 sq. ft.

Current rates for hangars are: \$0.711/sq. ft. per month for Torrance Residents.  
\$0.798/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$141.00  
Twin Engine \$156.00

Current rates for Transient (Overnight) are: Single Engine \$11.00  
Twin Engine \$18.00  
Jet Engine \$24.00

REPORT 2

**TORRANCE AIRPORT – ZAMPERINI FIELD  
PROJECT STATUS UPDATES**

<b>TOPIC</b>	<b>STATUS 6/5/25</b>
Automated Weather Observing System (AWOS)	<p>At their June 3, 2025 meeting, the City Council approved and awarded contract to Royal Electric in the amount of \$646,000 for site preparation and installation of the AWOS.</p> <p>All Mesotech equipment has been received.</p> <p>The FAA will have the final approval of the go-live date once construction, frequencies and connection to the FAA equipment is determined by the FAA/inspector and certification of the AWOS is completed.</p>
Airport Runway / Taxiway Lighting and Signage	<p>A formal Request for Proposal (RFP) is being finalized and anticipated to be advertised June 2025.</p> <p>The Airport remains open for overnight operations.</p>
<b>Airport Security Camera Replacement</b>	<p>Installation of cameras began January 21, 2025. Installation is near completion and in the final stages.</p> <p>Cost: \$245,000</p>
General Aviation Center Roof Structure	<p>Replacement of General Aviation Center Roof Structure is complete.</p>
FAA Tower HVAC - Replacement	<p>At their June 3, 2025 meeting, the City Council approved and awarded contract to ACCO Engineered Systems in the amount of \$807,344 for HVAC replacement in the FAA Tower. This will replace the existing heating and air-conditioning equipment for this building.</p>

**For the status of Airport projects, please refer to the  
Trending in Torrance website at  
<https://www.trendingintorrance.com/airport-matters.html>.**

### REPORT 3

#### JUNE MEETING ROOM SCHEDULE

6/4/25	AYSO	6:30 PM -9:30 PM
6/5/25	The Vette Set	6:30 PM -8:30 PM
6/6/26	Private Meeting	7:00 PM -8:00 PM
6/7/25	Alpha Kappa	10:00 AM – 1:00 PM
6/8/25	Miracle Life Community Church	9:30 AM-11:30 AM
6/9/25	So Bay Camera Club	6:30 PM-9:30 PM
6/13/25	Private Meeting	7:00 PM-8:00 PM
6/15/25	Miracle Life Community Church	9:30 AM -11:30 AM
6/15/25	California Tax Payers Association	3:00 PM -6:00 PM
6/20/25	Private Meeting	7:00 PM-8:00 PM
6/22/25	Miracle Life Community Church	9:30 AM-11:30 AM
6/24/25	So Bay Orchid Society	7:00 PM-8:00 PM
6/27/25	Private Meeting	7:00 PM-8:00 PM
6/28/25	Partners for Pediatric Vision	10:00 AM-1:00 PM
6/28/25	Indivisible Southbay LA	2:00 PM – 4:00 PM
6/29/25	Miracle Life Community Church	9:30 AM-11:30 AM

## REPORT 4

### HANGAR WAITING LIST

1	Bohner, R.	08/21/12	EXEC
2	Freitag, D.	11/05/12	EXEC
3	Deaver R.	10/22/13	EXEC
4	Ellison, B.	11/05/13	EXEC
5	Schladen, M.	02/18/16	MED/EXEC
6	Broen, P.	05/06/16	MED/EXEC
7	Macey, B.	08/02/16	MED/EXEC
8	Van De Velde, D.	09/26/16	MEDIUM
9	Woodside, D.	12/29/16	MED/EXEC
10	Ristevski, B.	01/09/17	MED/EXEC
11	Mabry, M.	01/24/17	MED/EXEC
12	Geiger, G.	02/06/17	EXEC
13	Adli, B.	02/22/17	EXEC
14	Constable, W.	03/23/17	EXEC
15	Stewart, D.	04/07/17	EXEC
16	Regan, K.	05/24/17	MEDIUM
17	Gerts, I.	06/27/17	MEDIUM
18	Armstrong, S.	11/14/17	MED/EXEC
19	Levine, M.	01/26/18	MED/EXEC
20	Bryson, Z.	03/22/18	EXEC
21	Badour, S.	09/24/18	MED/EXEC
22	Wachner, J.	10/02/18	MED/EXEC
23	Vartanian, J.	10/15/18	MED/EXEC
24	McNerney, R.	11/05/18	MED/EXEC
25	McKay, R.	03/28/19	MEDIUM
26	Burshtan, D.	06/24/19	MEDIUM
27	Ribitsch, R.	10/04/19	MEDIUM
28	Colton, J	06/03/20	MEDIUM
29	Ristevki, B.	10/02/20	MED/EXEC
30	Elminoufi, G.	01/08/21	MED/EXEC
31	McGivern, J.	05/14/21	MED/EXEC
32	Zimmer, C.	05/26/21	EXEC
33	Hong, D.	06/17/21	MED/EXEC
34	Henry, M.	09/28/21	MED/EXEC
35	Ford, W.	09/28/21	MEDIUM
36	Liu, A.	12/28/21	MED/EXEC
37	Blaire, W.	03/31/22	MED/EXEC
38	Holm, B.	06/09/22	MED/EXEC
39	Peterson, J.	07/11/22	MEDIUM
40	Au, J.	07/18/22	EXEC
41	Nosrati, D.	10/03/22	SMALL TYPE A OR B
42	Jimenez, R.	11/08/22	EXEC
43	Ye, M.	03/01/23	MEDIUM
44	Ebrahim, S.	03/09/23	MED/EXEC
45	Osipov, Y.	03/16/23	MED/EXEC
46	Kanfoudi, K.	04/04/23	EXEC
47	Blaire, W.	04/20/23	SMALL TYPE B
48	Nakamura, H.	12/13/23	MED/EXEC
49	Moran, D.	12/13/23	MED/EXEC

50	Liu, E.	02/20/24	EXEC
51	Inskeep, J.	03/18/24	EXEC
52	Slusser, J.	06/26/24	MEDIUM
53	Centers, R.	07/24/24	MED/EXEC
54	Nordel, S.	08/13/24	MED/EXEC
55	Boyarsky, A.	10/28/24	MEDIUM
56	Brandt, J.	11/13/24	MED OR EXEC
57	Willis, T.	1/17/2025	MED/EXEC
58	Goebel, J.	1/27/2025	SMALL B
59	Dulon, L.	2/14/2025	SMALL B OR MED
60	Atlas, T.	4/8/2025	SMALL A OR B
61	Belton, D.	4/14/2025	SMALL B, MED OR EXEC
62	Shimomura, M.	4/25/2025	SMALL A, B, MED OR EXEC
63	Shaw, D.	4/25/2025	SMALL, A, B, MED OR EXEC
64	Lind, J.	5/1/2025	SMALL A OR B
65	Arnold, I.	5/6/2025	MED/EXEC
66	Keskintepe, L.	5/12/2025	SMALL A OR B
67	Currie, G.	5/14/2025	SMALL A OR B
68	Haaroff, C.	5/15/2025	SMALL A OR B
69	Durbin, D.	5/19/2025	SMALL A OR B
70	Brock, D.	5/22/2025	SMALL A OR B
71	Boyarsky, A.	5/23/2025	SMALL A OR B
72	Heffernan, K.	5/29/2025	SMALL A, B, MED OR EXEC

## Summary of Changes to Hangar Waiting List

### Applicants From Waiting List Who Received Hangars

Choo, K.	1/06/25	Small Type A or B
Willis, T.	1/17/25	Small Type A or B
King, W.	2/01/25	Small Type A or B
Dwoskin, D.	2/26/25	Executive
Starflinger, P.	3/4/25	Small Type A, B, Med or Exec
Smith, C.	3/24/25	Small Type B
Ferdon, R.	4/1/25	Small Type A or B
Adams, C.	4/8/25	Small Type A or B
Winkelmann, C.	4/10/25	Small Type B
Hansen, E.	12/16/24	Small Type A or B
Yau, J.	1/21/25	Small A, B, Med or Exec
Arnold, I.	1/29/25	Small A, B, Med or Exec
Prenter, C.	4/3/25	Small A or B
Cadaval, M.	1/28/25	Small Type A or B

### New Waiting List Applicants Added

Willis, T.	1/17/25	Med/Exec
Goebel, J.	1/27/25	Small Type B
Dulon, L.	2/14/25	Small B or Med
Baker, M.	2/19/25	Small A or B
Atlas, T.	4/8/25	Small A or B
Belton, D.	4/14/25	Small B, Med or Exec
Shimomura, M.	4/25/25	Small A, B, Med or Exec
Shaw, D.	4/25/25	Small A, B, Med or Exec
Lind, J.	5/1/25	Small A or B
Arnold, I.	5/6/25	Med/Exec
Keskintepe, L.	5/12/25	Small A or B
Currie, G.	5/14/25	Small A or B
Haaroff, C.	5/15/25	Small A or B
Durbin, D.	5/19/25	Small A or B
Brock, D.	5/22/25	Small A or B
Boyarsky, A.	5/23/25	Small A or B
Heffernan, K.	5/29/25	Small A, B, Med or Exec

**Request For Refund/Removal From Hangar Waiting List**

Goebel, J.	1/18/25	Small B
Striplin, D.	2/19/25	Executive
Gahbro, A.	4/2/25	Small A or B
Thuli, N.	4/2/25	Small A or B
Sheridan, T.	1/14/25	Small Type A or B
Archambault, B.	3/17/25	Small A
Baker, M.	2/19/25	Small A or B

**\*Hangars Received Through Advertisement (not from Waiting List)**

**NON-AVIATION HANGAR WAITING LIST**

1	Pudumjee, V.	06/24/22	SMALL
2	Rodriguez, M.	08/04/22	SMALL
3	Lindman, P.	09/06/22	SMALL
4	Lee, B.	09/15/22	SMALL
5	Kane, C.	09/26/22	SMALL
6	Valentino, A	10/24/22	SMALL
7	Tanaka, A.	11/21/22	SMALL
8	Juska, P.	11/23/22	SMALL
9	Aparicio, A.	02/09/23	SMALL
10	Flaig, F.	03/28/23	SMALL
11	Thomson, J.	05/08/23	SMALL
12	Viking, J.	08/22/23	SMALL
13	Fitton, L.	09/05/23	SMALL
14	Yau, V.	09/18/23	SMALL
15	Giebler, M.	10/02/23	SMALL
16	Thompson, S.	10/12/23	SMALL
17	Gentile, M.	11/29/23	SMALL
18	Dunbar, K.	01/23/24	SMALL
19	Lorman, M.	05/16/24	SMALL
20	Haddad, S.	08/12/24	SMALL
21	Nagandla, S.	03/25/25	SMALL

# **Summary of Changes to Non-Aviation Hangar Waiting List**

## **Applicants From Waiting List Who Received Hangars**

### **New Waiting List Applicants Added**

**Nagandla, S.    3/25/25    Small**

## **Request For Refund/Removal From Hangar Waiting List**

## **\*Hangars Received Through Advertisement (not from Waiting List)**

## REPORT 5

### EVENTS REQUIRING EMERGENCY RESPONSE

FOR THE MONTH OF APRIL 2025

OPERATIONS	-----TOTAL	8,623
INCIDENTS	-----	1
ACCIDENTS	-----	0
PERCENT OF OPERATIONS	-----	.01

#### **Airport Incidents:**

March:

04/10/2025 - 22:15 – Mobile 102 responded to a Tecnam P2006T aircraft landing at 29R 15 minutes after airport closure. Pilot had misread time on NOTAM for airport closure. Mobile 102 reached out to aircraft on 124.0 but received no response. Aircraft did not have damage. TFD was not required.

Definitions:

**ACCIDENTS:** An occurrence associated with the operation of an aircraft, which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

**SUBSTANTIAL DAMAGE** means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

**SERIOUS INJURY** means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

**INCIDENT:** Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

**NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.**

## REPORT 6

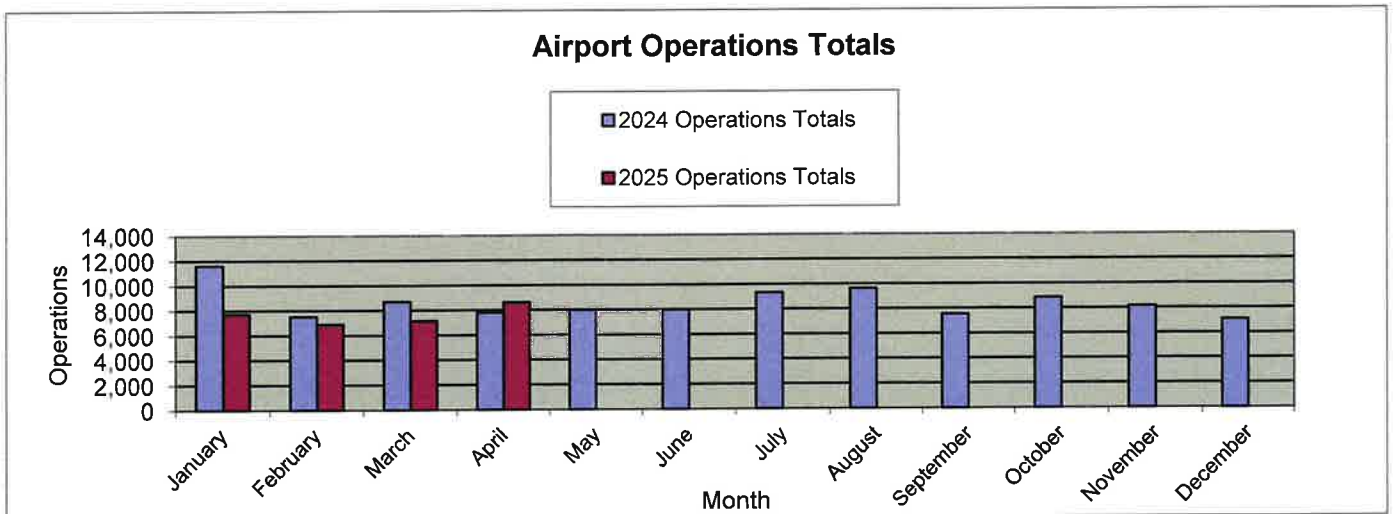
### AIRFIELD OPERATIONS STATUS ZAMPERINI FIELD

#### OPERATIONS ACTIVITIES FOR THE MONTH OF **APRIL 2025**

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

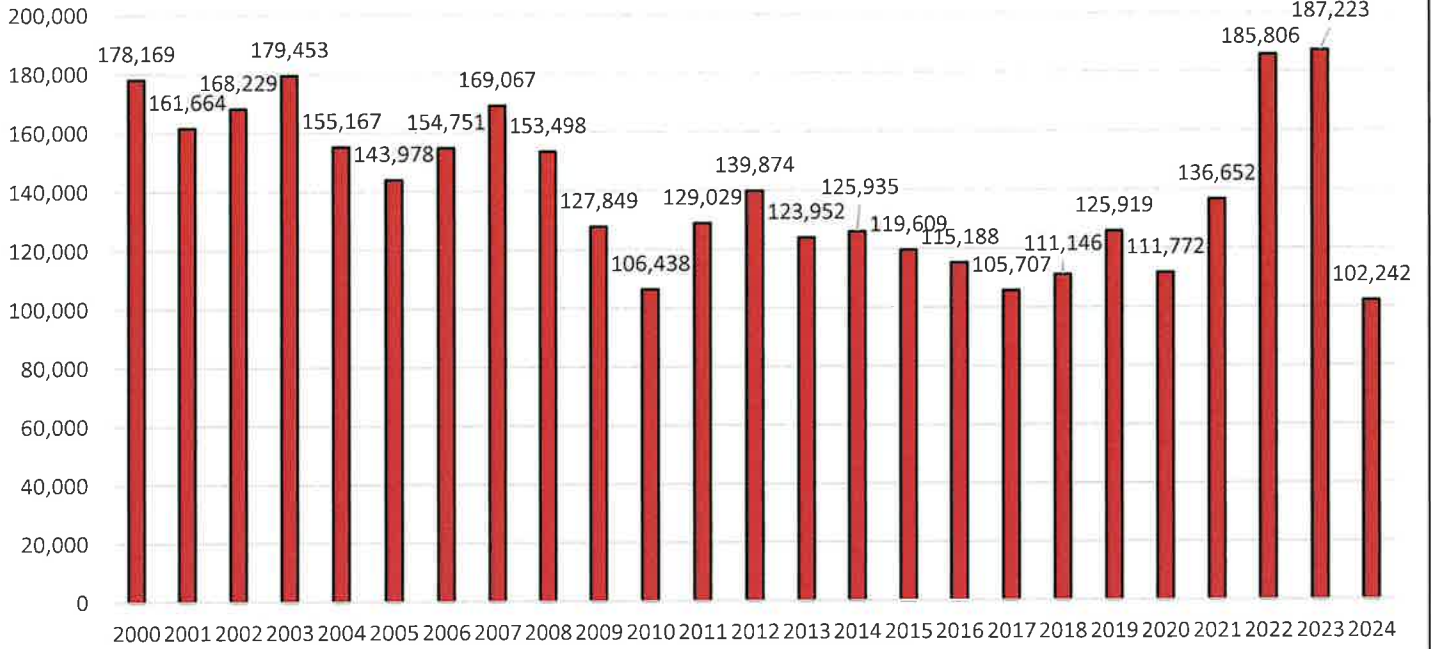
### 2025/2024 OPERATIONS TOTALS

Month	Year	Operations		Month	Year	Operations
January	2025	7,715		January	2024	11,609
February	2025	6,888		February	2024	7,532
March	2025	7,168		March	2024	8,705
April	2025	8,623		April	2024	7,797
				May	2024	7,990
				June	2024	7,994
				July	2024	9,334
				August	2024	9,633
				September	2024	7,545
				October	2024	8,854
				November	2024	8,168
				December	2024	7,081



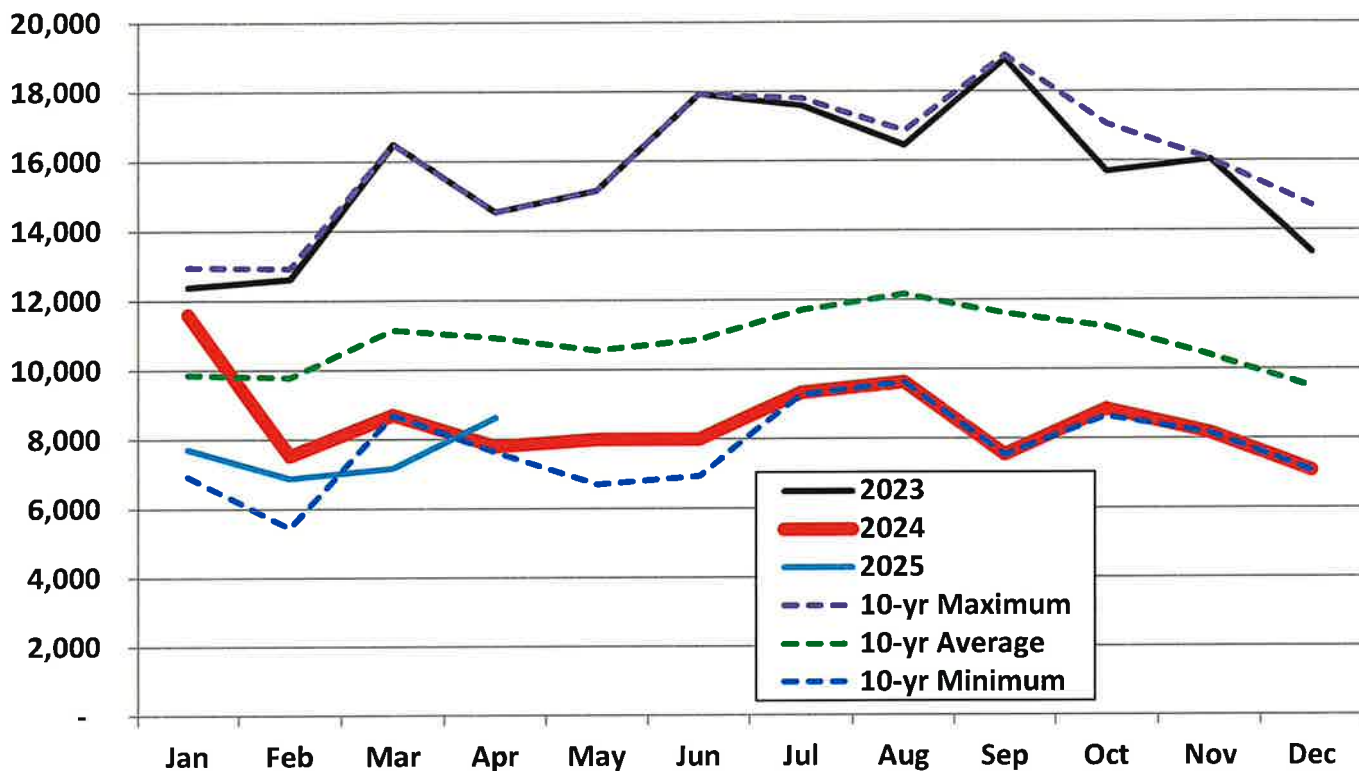
# 2000 - 2024 Airport Operations Totals

■ Total Operations



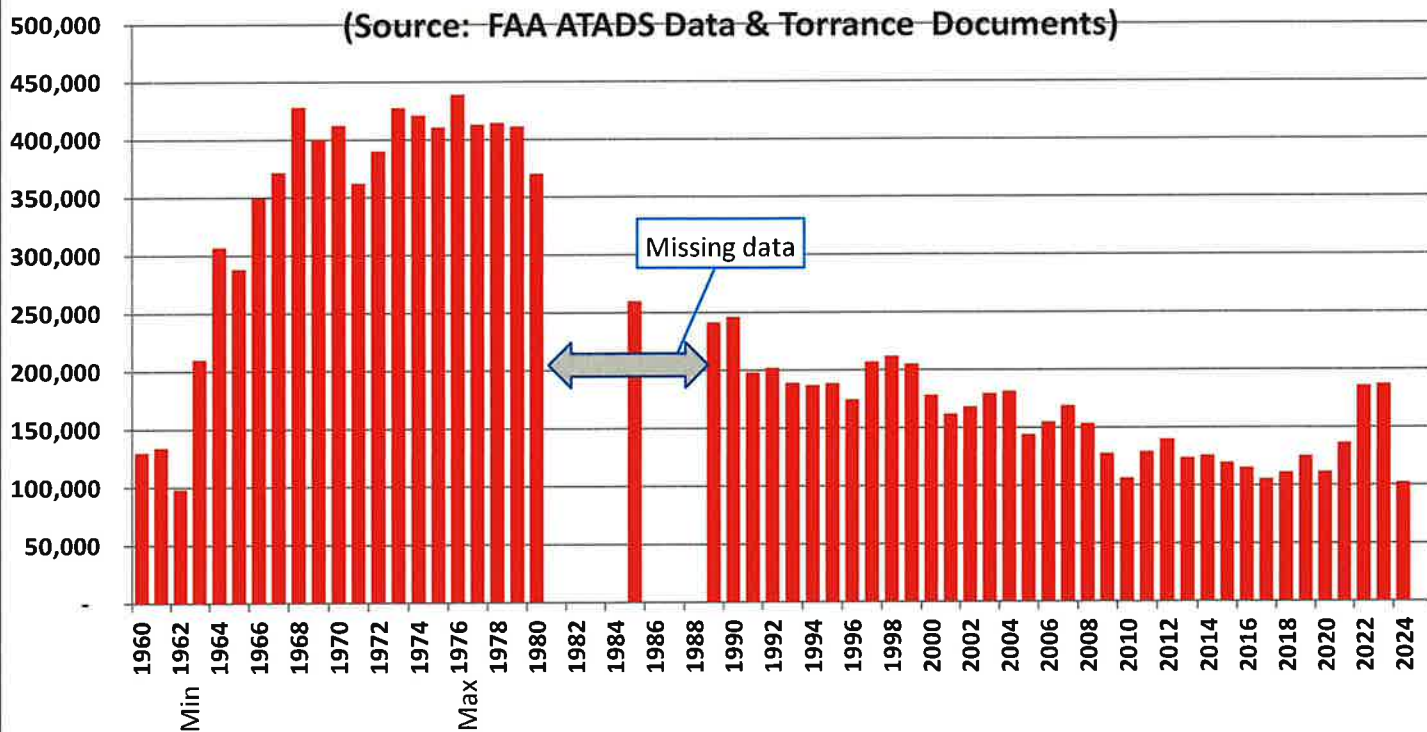
## 2024 OPERATIONS

(Source: FAA Data -- ATADS)



## ANNUAL OPERATIONS

(Source: FAA ATADS Data & Torrance Documents)



Honorable Chair and Members  
of the Airport Commission  
City Hall  
Torrance, California

**Members of the Commission:**

**SUBJECT: General Services, Facilities Operations Manager – Recommendation that the Airport Commission Nominate and Elect a Chair and Vice Chair for the term 2025 – 2026.**

Airport Commission Chair and Vice Chair are currently vacant. General Services, Facilities Operations Manager recommends that the honorable Airport Commission nominate and elect a new Airport Commission Chair and Vice Chair. The term for the newly elected Chair and Vice Chair will begin July 1, 2025 and run through June 30, 2026.

Office	Name	Term Begins	Term Expires
Chair	John De Rago	11-1-2024	6-30-2025
Vice Chair	Kathy Cohen	11-1-2024	6-30-2025
Member	Donald Hammond	7-01-2024	6-30-2028
Member	Jeffrey Love	7-01-2023	6-30-2027
Member	G. Rick Marshall	7-01-2023	6-30-2027
Member	Gary Seferian	8-09-2022	6-30-2026
Member	Vacant	7-01-2025	6-30-2029

Respectfully Submitted,



Gerry Pinela,  
Facilities Operations Manager